

Prosperous Communities Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Meeting	Prosperous Communities Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black	leisure centre client meeting feedback	extract from mins of mtg 22/10/19 In response to Members' requests Officers undertook to provide feedback from the client meeting.	information circulated by e-mail 5 December 2019	03/12/19	Ellen King
Black	Viable Housing Solution - Member Workshop	Extract from mins of meeting 22/10/19 Officers undertook to arrange a Workshop for all Members in order that they thoroughly understand the analysis undertaken in support of any future decision.	please arrange workshop, demo services happy to assist as required . workshop not booked as yet – working with partners to confirm draft Heads of Terms which will form the basis of the workshop. Likely to be held in January. Confirmed for 3rd Feb Therefore due date extended	31/01/20	Diane Krochmal
Black	Viable Housing Solution	Extract from mins of meeting 22/10/19 a report detailing the preferred option be submitted to the Committee no later than February 2020	this report has been added to the work plan for March 2020. the Officer will be PCC Chairs Brief in January to update Members verbally of reason for not meeting February deadline report circulated 5 December by e-mail	(blank)	Diane Krochmal
Black	public participation - circulation of attendees report	Extract from mins of mtg 3/12/19 The Chairman requested that the submitted report be circulated to all Members of the Council.	report circulated 5 December by e-mail	05/12/19	Katie Coughlan

Black	scrutiny of enforcement	<p>Extract from mins of mtg 3/12/19</p> <p>Executive Director of Resources outlined the discussion that had been held at the Chairman's briefing and the conclusions that had been reached, these were summarised in the Appendix to the Matters Arising. This matter would be re-visited at Chairman's briefing in May/ June 2020, to which Members indicated their agreement.</p>	added to briefing agenda for May/June 2020	05/12/19	Katie Coughlan
Black	Establishment of Environmental and Sustainability WG	<p>Extract from mins of mtg 3/12/19</p> <p>It was suggested that as the Chairman of the Working Group was a sitting member of the Committee she should be permitted to update the Committee at each of its future meetings, if necessary.</p>	Updates will have to be an agenda item - to meet legislation Therefore Cllr Coulson will be contacted before each agenda publication to ask if you has updates.	05/12/19	Katie Coughlan
Black	Establishment of Environment and Sustainability WG	<p>Extract from mins of mtg 3/12/19</p> <p>Members were keen that such appointments were made as a matter of urgency to ensure the Group could be established and therefore requested that nominations were received from Groups by Friday to the Monitoring Officer.</p>	<p>The following people were appointed as a result: -</p> <p>Cllr Owen Bierley Cllr Jane Ellis Nominations for the group were agreed and the first meeting took place on 9th January 2020</p>	06/12/19	Alan Robinson
Black	Gainsborough Market - Visitor Stats for Xmas events	<p>Extract from mins of mtg 3/12/19</p> <p>Data on recent Xmas events would have been welcomed and Officers advised that as the event had only happened the weekend before, the final report was awaited from Marshall's Yard. This would be shared with Members when received</p>	<p>please circulate report to PC Members when available .</p> <p>Report circulated 6 Jan to PC Cttee Members and included in Jan edition of Member bulletin</p>	31/01/20	Ady Selby

Green	enforcement Training for Parish Councils	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter</p>	31/01/20	Grant White
Green	information pack for parish councils re reporting issues	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p>We will complete a draft during December/January however won't send out until after the Parish Charter consultation has been completed. This will allow us to add in any other bits of information that parishes may find useful as identified during the consultation.</p> <p>therefore revised target date for circulation of May 2020</p>	31/05/20	Grant White
Green	Parish Charter - Final Version	<p>Extract from mins of mtg 3/12/19</p> <p>a report detailing the outcome of the consultation and the proposed final parish charter for approval, be submitted to the Committee in May 2020.</p>	<p>please add this report to the report management system</p>	31/01/20	Grant White